

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING

March 19, 2020

(rescheduled from March 12, 2020)

The regular monthly meeting for March 2020 was called to order by the Chairman at 7:00 PM. Meeting was held via conference call.

OFFICIALS IN ATTENDANCE: Troy Armstrong, Chairman; William Tray, Vice-Chairman; Sean A. Frisco, Supervisor; Dave Allebach, Esquire, Township Solicitor; Rick Sacks, Environmental Engineer; Norm Ulrich, Township Engineer; Kevin Murray, Parks and Recreation; Jackie Tallon, Township Manager; Steve Heller, Roadmaster

OTHERS IN ATTENDANCE: Jared Landis, Westview Dr.; Pat Corcoran, UFFC;

Public Comment

Mr. Armstrong called for any public comments or additions to the agenda. There were none.

MINUTES

Mr. Armstrong made a motion to approve the February 13, 2020 Meeting Minutes as presented. Motion was seconded by Mr. Tray. Motion was approved by all.

TREASURER'S REPORT

The Treasurer's report for February 2020 was submitted and includes the tax collector's monthly report, all funds budget/income reports, statement of cash balances and the customer balance reports from Perkiomen Crossing and Ivy Ridge. Mr. Armstrong made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Tray seconded the motion. Motion approved by all.

BILLS TO BE PAID LIST

The cash disbursement report for the month of February 2020 was submitted for approval and is posted for public review. The list of bills to be paid is included at the end of the minutes. The total payables for the month are \$84,022.25; monthly & biweekly payroll \$1,238.45; EFTPS \$212.62; AFLAC \$400.22 and, PMRS \$4,159.02. Grand total disbursements for the period are \$90,032.56. Mr. Armstrong made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on March 12, 2020. Mr. Tray seconded the motion. Motion approved by all.

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Plymouth Community Ambulance was posted for public review. There were eighteen (18) calls in February. Frederick Living had fifteen (15) calls.

Harleysville Area EMS/Community Ambulance

The monthly report from Harleysville Community Ambulance was posted for public review. There were thirteen (13) calls in February.

Fire Company Report

Mr. Corcoran reported there were seven (7) calls for the month of February.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT **IVY RIDGE SEWER PLANT REPORT**

Mr. Landis stated complete report posted for public review. Mr. Matt Landis reported plants are good, no violations.

PUBLIC WORKS/ROAD REPORT

Mr. Heller stated that the report had been distributed and posted for public review. Work completed for the month of February 2020 included road maintenance, swale cleanouts, line stripping, water shut-offs, park maintenance and work orders as requested. Equipment - JD Backhoe repairs – bucket pins and EZ off cylinder replaced.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks stated the monthly report for February 2020 was distributed and was posted for public review. In process of obtaining quotes to replace blower and pressure relief valve at Ivy Ridge. Chapter 94 report for 2019 for Ivy Ridge and Perkiomen Crossing was completed and submitted to PA DEP on February 27, 2020.

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for February 2020 has been updated, distributed and posted for public review. Frederick Living Campus Expansion is moving forward. Applicant must obtain direction and/or approval from outside agencies prior to approaching the Board of Supervisors for final plan approval. The Meadows at Frederick is nearing completion.

BUILDING & ZONING REPORT

The Building and Zoning report was submitted by John Koch, LTL Consultants and was posted for public review. There were two (2) permits issued, nine (9) inspections and five (5) zoning issues for the month of February.

PLANNING COMMISSION

Planning Commission Meeting for February 2020 was cancelled.

CPVRPC

CPVRPC meeting was canceled for February 2020

PARKS & RECREATION BOARD

Mr. Murray reported the Swamp Creek Stomp scheduled for April 4, 2020 has been cancelled. Refunds will be made to participants and sponsors.

BUSINESS BEFORE THE BOARD

Old Business:

Heimbach Road

Bid will be advertised in April with a bid opening in May pending comments from HOP. Mr. Armstrong made a motion to approve LTL to proceed when HOP is received. Mr. Tray seconded the motion, motion was approved by all.

Log House on Colonial Road

Log home is temporarily on HOLD at this time.

International Property Maintenance Code Amendment

Mr. Allebach is working on preparing an Ordinance amendment to update to the most recent edition of the International Property Maintenance Code which was published in 2015.

PA Small Water and Sewer Grant Project

No update

Schuylkill River Restoration Grant

Letter of Intent was sent on March 9, 2020.

New Business:

Declaration of Disaster Emergency

Mr. Armstrong motioned and Mr. Tray seconded the motion to approve Resolution 2020-08 Declaration of COVID-19. Motion was approved by all.

2019 Audit

Cancelled until further notice.

Frederick Living Campus Expansion

Not ready at this time.

Resolution No. 2020-06 – Update Fee Schedule

Mr. Armstrong motioned and Mr. Tray seconded the motion to approve Resolution No. 2020-06, to update the fee schedule. Motion was approved by all.

Resolution No. 2020-07 – Approve Catherine Thompson Lot Line Adjustment

Mr. Armstrong motioned and Mr. Tray seconded the motion to approve Resolution No. 2020-07, to approve the Catherine Thompson Lot Line Adjustment. Motion was approved by all.

Miller Contract

Mr. Armstrong motioned and Mr. Tray seconded the motion to approve the Miller Contract. Motion was approved by all.

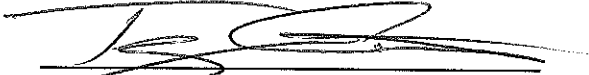
ANNOUNCEMENTS

Assisted Recycling: Friday, March 27, 2020 10:00 AM to 2:00 PM

Bookmobile: Fridays, March 13 & 27, 2020 10:00 AM to 12:00 PM

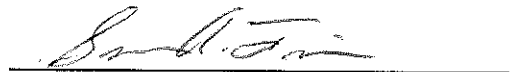
ADJOURNMENT

Mr. Armstrong motioned and Mr. Tray seconded to adjourn the regular meeting at 7:57 PM.



Troy J. Armstrong, Chairman

William J. Tray, Vice-Chairman



Sean A. Frisco, Supervisor